

STATE OF CALIFORNIA
Budget Change Proposal - Cover Sheet
 DF-46 (REV 08/15)

Fiscal Year 2016-17	Business Unit 1110 1111	Department Consumer Affairs	Priority No. 1
Budget Request Name 1111-028-BR-BCP-2016-GB		Program 1235-VETERINARY MEDICAL BOARD	Subprogram

Budget Request Description

Conversion of 4.0 existing two-year limited-term (LT) staff positions to permanent status and \$256,000 on a two-year LT basis to support these positions.

Budget Request Summary

The Veterinary Medical Board (Board) requests the permanent extension of 4.0 two-year LT positions (1.0 Staff Services Analyst and 3.0 Program Technicians) and \$256,000 two-year LT funding in FY 2016-17 and FY 2017-18 to support these positions.

The Board received these 4.0 positions in a FY 2014-15 Budget Change Proposal on a two-year LT basis to address workload associated with licensing veterinary assistants as Veterinary Assistant Controlled Substances permit holders. This proposal would extend the 4.0 LT positions on a permanent basis and would provide \$256,000 two-year LT funding to support these positions.

Requires Legislation <input type="checkbox"/> Yes <input type="checkbox"/> No	Code Section(s) to be Added/Amended/Repealed	
Does this BCP contain information technology (IT) components? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>If yes, departmental Chief Information Officer must sign.</i>	Department CIO	Date
For IT requests, specify the date a Special Project Report (SPR) or Feasibility Study Report (FSR) was approved by the Department of Technology, or previously by the Department of Finance. <input type="checkbox"/> FSR <input type="checkbox"/> SPR Project No. Date:		

If proposal affects another department, does other department concur with proposal? Yes No
 Attach comments of affected department, signed and dated by the department director or designee.

Prepared By <i>[Signature]</i>	Date 12-8-15	Reviewed By <i>[Signature]</i>	Date 12/8/15
Department Director <i>[Signature]</i>	Date 12-9-2015	Agency Secretary <i>[Signature]</i>	Date 12/15/15

Department of Finance Use Only

Additional Review: Capital Outlay ITCU FSCU OSAE CALSTARS Dept. of Technology

BCP Type: Policy Workload Budget per Government Code 13308.05

PPBA	Original signed by Jeff Carosone	Date submitted to the Legislature 1-7-16
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BCP Fiscal Detail Sheet

BCP Title: Vet Med - VACSP Permits

DP Name: 1111-028-BCP-DP-2016-GB

Budget Request Summary

	FY16					
	CY	BY	BY+1	BY+2	BY+3	BY+4
Positions - Permanent	0.0	4.0	4.0	4.0	4.0	4.0
Total Positions	0.0	4.0	4.0	4.0	4.0	4.0
Salaries and Wages						
Earnings - Permanent	0	140	140	0	0	0
Total Salaries and Wages	\$0	\$140	\$140	\$0	\$0	\$0
Total Staff Benefits	0	89	89	0	0	0
Total Personal Services	\$0	\$229	\$229	\$0	\$0	\$0
Operating Expenses and Equipment						
5301 - General Expense	0	8	8	0	0	0
5302 - Printing	0	3	3	0	0	0
5304 - Communications	0	6	6	0	0	0
5306 - Postage	0	3	3	0	0	0
5320 - Travel: In-State	0	1	1	0	0	0
5322 - Training	0	3	3	0	0	0
5344 - Consolidated Data Centers	0	3	3	0	0	0
Total Operating Expenses and Equipment	\$0	\$27	\$27	\$0	\$0	\$0
Total Budget Request	\$0	\$256	\$256	\$0	\$0	\$0

Fund Summary

Fund Source - State Operations						
0777 - Veterinary Medical Board Contingent Fund	0	256	256	0	0	0
Total State Operations Expenditures	\$0	\$256	\$256	\$0	\$0	\$0
Total All Funds	\$0	\$256	\$256	\$0	\$0	\$0

Program Summary

Program Funding						
1235 - Veterinary Medical Board	0	256	256	0	0	0
Total All Programs	\$0	\$256	\$256	\$0	\$0	\$0

Analysis of Problem

A. Budget Request Summary

The Veterinary Medical Board (Board) requests the permanent extension of 4.0 two-year Limited-Term (LT) positions (1.0 Staff Services Analyst (SSA) and 3.0 Program Technicians (PT)), and \$256,000 two-year LT funding in FY 2016-17 and FY 2017-18 to support these positions.

The Board received these 4.0 positions in a FY 2014-15 Budget Change Proposal (BCP) on a two-year LT basis to address workload associated with licensing veterinary assistants as Veterinary Assistant Controlled Substances permit holders. This proposal would extend the 4.0 LT positions on a permanent basis and would provide \$256,000 two-year LT funding to support these positions.

In the event the projected workload materializes on a permanent basis, the Board will be required to submit a BCP to request permanent funding to support these positions in the future.

B. Background/History (Provide relevant background/history and provide program resource history. Provide workload metrics, if applicable.)

Pursuant to Section 4800.1 of the Business and Professions Code, the Board's mission is to protect consumers and animals through the development and maintenance of professional standards, the licensing of veterinarians and registered veterinary technicians, and through the diligent enforcement of the California Veterinary Medicine Practice Act (Act).

To meet this mission, the Board's licensing unit evaluates applicant qualifications and issues licenses for veterinarians, registered veterinary technicians, veterinary premises (and veterinary assistant controlled substance permit holders in the near future). The Board's enforcement unit investigates complaints on veterinarians, registered veterinary technicians and the unlicensed practice of veterinary medicine, issues citations and cease and desist notices, takes formal disciplinary action when appropriate; and inspects animal hospitals to ensure that minimum standards are maintained and sanitary conditions are met. Ensuring compliance with the Act is critical to the health, safety, and welfare of the public and animal patients.

Senate Bill (SB) 304 (Lieu, Chapter 515, Statutes of 2013) required the Board to license veterinary assistants and SB 1243 (Lieu, Chapter 395, Statutes of 2014) established an effective date of the new permit category to be in effect on or after July 1, 2015.

Prior to the requirement of licensure, veterinary assistants were allowed to obtain and/or administer a controlled substance pursuant to the order, control, and full professional responsibility of a licensed veterinarian provided the veterinary assistant had undergone a background check by the licensee manager of the veterinary premises.

By requiring veterinary assistants to be permitted by the Board, the Board has regulatory oversight of the permit holder and has the authority to obtain criminal records specific to felony controlled substances convictions through Department of Justice and Federal Bureau of Investigation fingerprint record checks. Fingerprint checks are a reliable method of obtaining criminal history and will provide for maximum protection of the public and their animals from individual whom may not be suited to have access to and administer controlled substances in a veterinary premise.

In FY 2014-15, the Board received funding and position authority for 5.0 positions (2.0 SSA and 3.0 Office Technicians (OT)) to establish and to administer a program to issue permits to veterinary assistants as follows:

- 1.0 SSA – Draft regulations, prepare Board reports, implement database changes and website updates, and coordinate training. We note that this proposal does not seek an extension of this 1.0 SSA position, which will expire June 30, 2016.
- 1.0 SSA (Enforcement) – Process and investigate complaints.
- 3.0 OT – Process applications, initial review of applications, and cashiering. We note that per the Department of Consumer Affairs' (DCA) Human Resources recommendation, the Board subsequently re-classified the 3.0 OT positions to PT to more closely align the classification with the analytical activities required of these positions.

Analysis of Problem

The Board filled these positions in December 2014 and began working on developing the Veterinary Assistant Controlled Substances Permit Program (VACSP) program. Development of the VACSP program is multi-faceted and requires careful planning and management including: development of regulations to provide the regulatory framework for the VACSP program, incorporation of program requirements into the DCA BreEZe information technology database to track and secure records for applicants and licensees, creation of applications and initial licensing documents, and dissemination of VACSP program information to interested parties and potential licensees.

Board and DCA staff met in December 2013 to discuss and incorporate VACSP program requirements into the BreEZe system. Staff continues to work on fully incorporating the VACSP program requirements into BreEZe and anticipates applications to be fully processed upon activating BreEZe in 2016.

Board staff held a regulatory workshop for interested parties in February 2015 to develop VACSP program regulations and subsequently obtained Board approval in June 2015 to initiate the rulemaking process to implement the program regulations.

The Board anticipates significant workload associated with the initial application and renewal of veterinary assistants. However, because the Board has not begun accepting and processing applications for licensure, the projected workload cannot be justified on a permanent basis at this time. Should the projected workload materialize in the next two years, the Board will be required to submit a BCP in FY 2018-19 to request permanent funding to support these positions.

Resource History (Dollars in thousands)

Program Budget	PY - 4	PY - 3	PY - 2	PY - 1	PY
Authorized Expenditures	2,639	2,729	2,819	4,602	4,3387
Actual Expenditures	2,232	2,682	2,716	4,602	4,387
Revenues	2,416	2,955	3,397	3,501	3,493
Authorized Positions	12.4	12.6	12.8	23.8	23.8
Filled Positions	10.7	10.4	12.0	22.3	23.8
Vacancies	1.7	2.2	0.8	1.5	0.0

Workload History

Workload Measure	PY - 4	PY - 3	PY - 2	PY - 1	PY	CY
VACSP Permit Initial Applications	N/A	N/A	N/A	N/A	N/A	6,800

C. State Level Considerations

BPC section 4800 authorizes the Board to carry out the provisions of the Act by formulating, implementing, and administering the policies and procedures necessary for protecting the public and animals' health, welfare, and safety in the veterinary medical field. The Board is the only agency in California authorized to license and regulate veterinarians, registered veterinary technicians, and registered veterinary facilities.

Additional positions and funding is critical to protect the consumers and the health and safety of their animals and to ensure that minimum standards are met by licensed veterinarians, registered veterinary technicians, registered veterinary premises, and veterinary assistants.

D. Justification

The Board estimates that the registration of veterinary assistants would add approximately 13,600 new permit holders under the Board's oversight. The Board anticipates half of these prospective 13,600 (6,800) applicants will apply for VACSP permits in FY 2015-16 and the remaining 6,800 applicants will

Analysis of Problem

apply in FY 2016-17. The Board's current total active licensee population is approximately 18,500 licensees and registrants.

The Board indicates it requires 1.0 SSA and 3.0 PTs on a permanent basis beginning in FY 2016-17, and \$256,000 LT in FY 2016-17 and FY 2017-18 to fund the requested positions in the licensing and enforcement units. Because this is a new program and the actual registration of applicants may be different from the Board's current projections, the Board is requesting permanent staffing funded with two-year LT funding.

In the event the projected workload materializes on a permanent basis, the Board will be required to submit a BCP to request permanent funding to support these positions in the future.

3.0 PTs will be responsible for the processing of initial and renewal license applications, which includes preliminary review and evaluation, processing and cashiering, and will be the main points of contact for the applicants. The Board indicates that these positions will also provide enforcement related support, which was not identified in the FY 2014-15 BCP.

1.0 SSA will be responsible for the increased workload associated with processing complaints and desk investigations of veterinary assistants stemming from applicants with previous criminal history and or permit holders who are either convicted of crimes, or violate the Veterinary Medicine Practice Act subsequent to becoming permitted by the Board.

E. Outcomes and Accountability *(Provide summary of expected outcomes associated with Budget Request and provide the projected workload metrics that reflect how this proposal improves the metrics outlines in the Background/History Section.)*

This request is subject to Legislative requirements that would require the program to report to the Legislature and the Department of Finance on the effectiveness of the proposal.

Projected Outcomes

Workload Measure	CY	BY	BY+1	BY+2	BY+3	BY+4
Applications Received	6,800	6,800	340*	340*	360*	360*
Renewal Applications Received	-	-	6,800*	6,800	7,140*	7,140*

F. Analysis of All Feasible Alternatives

Alternative 1:

Approve the permanent extension of 1.0 SSA and 3.0 PTs and \$256,000 in LT FY 2016-17 and FY 2017-18 to address workload associated with the VACSP. In the event the projected workload materializes on a permanent basis, the Board will be required to submit a BCP to request permanent funding to support these positions in the future. Pro: This alternative allows the Board to protect consumers and their animals through enforcement of the Act. It addresses the increased workload associated with the creation of the VACSP program. Con: Increases the Board's expenditure authority and reduces the Board's fund balance reserve.

Alternative 2:

Approve 1.0 Staff Services Analysts (SSA), 3.0 Program Technicians (PT), and \$256,000 in FY 2016-17 on a one-year LT basis. Pro: This alternative will allow the Board to establish the VACSP program and to begin issuing permits. Con: This alternative will not address permanent workload.

Alternative 3:

Approve a permanent increase of \$256,000 Temporary Help budget authority in FY 2016-17 and ongoing. Pro: This will allow the Board to administer the VACSP program using Temporary Help staff. Con: The workload associated with the VACSP program is permanent in nature, therefore permanent position authority is appropriate for budgeting and transparency purposes.

Analysis of Problem

Alternative 4:

Status quo, do nothing. Allow LT positions to expire and redirect existing resources. The Board anticipates the VACSP program will begin issuing permits January 1, 2016. Pro: None. Con: Eliminating these positions will require the Board to redirect resources from other high priority areas to implement the VACSP program, would severely delay the issuance of VACSP permits, and would not address permanent workload.

G. Implementation Plan

The Board will continue with the development and implementation of the VACSP program including obtaining approval of regulations that provide the framework for the VACSP program, incorporation of program requirements into DCA's BreEZe database to administer regulatory requirements to applicants and licensees, creation of working documents for the licensees to apply for and obtain licensure and licensure renewal, and dissemination of VACSP program information to interested parties and potential licensees. The Board anticipates the VACSP program will begin issuing permits in early-2016.

H. Supplemental Information *(Describe special resources and provide details to support costs including appropriate back up.)*

- Org Charts – CURRENT and PROPOSED
- VACSP worksheet
- Fund Condition Statement

I. Recommendation

Alternative 1: Approve the permanent extension of 1.0 SSA and 3.0 PT, and \$256,000 LT funding in FY 2016-17 and FY 2017-18 to address workload associated with the VACSP.

VETERINARY MEDICAL BOARD
INITIAL PERMITTING - PROGRAM TECHNICIAN
WORKLOAD 2016-17
Vet Assistant Controlled Substance Permits

JOB TASKS	# Per Year	Hours Each	Hours Per Year
Application Process			
Evaluate General Candidate Applications for Eligibility and Completeness			
Includes setting up file for each candidate, notification letters for eligibility and request for more info			
Check supervision and premise requirements	6,800	0.25	1,700
Check eligibility requirements -- Ineligible Vet Asst	1,700	0.33	561
Check eligibility requirements -- Vet Asst eligible	5,100	0.08	408
Finalize applications with supplemental information from requests	680	0.08	54
Research and Respond to eligibility issues via phone or email Based on 10%	680	0.08	54
Total Evaluate Applications:			2,778
Routine Monitoring of Existing Licensees			
Based on same time as existing Vet and RVT since population will be about the same			
Dept of Justice/FBI Livescan			
Review and verification of daily livescan list plus flagging hits	1,700	0.50	850
Total Livescan:			850
TOTAL APPLICATION PROCESS:			3,628
Cashiering			
Initial Permit Fees -- New Application			
Determine amount owed for initial license by the birthdates of the licensee	6,800	0.01	68
Check application for correct fee and other required information	6,800	0.02	136
If incorrect, call or return application with letter	2,040	0.17	347
Update ATS data base and process check with check info and fee code	6,800	0.03	204
Troubleshooting incomplete or non-compliant application/check Based on 15% have issues	1,020	0.17	173
Total Initial Permit Fees:			928
Report of Collections (RC)			
Run Tapes to insure a balanced accounting. Send the RC and the monies to accounting along with cash refund forms	340	0.25	85
Balance monies with ATS	340	0.17	58
Copies made and distributed or filed	340	0.17	58
Total Report of Collections:			201
TOTAL CASHIERING:			1,129
General Office Support			
Mail Intake			
If mail includes check, endorse, date and forward to cashier	6,800	0.01	68
Increase in Phone Volume			
Based on current volume for Vet and RVT since population about the same Assumes complex calls handled by licensing or enforcement analysts			
Main reception desk for incoming, routine calls	30,600	0.02	612
TOTAL GENERAL OFFICE SUPPORT:			680
OVERALL TOTAL - New Vet Asst Permit Program			5,437
POSTION EQUIVALENT			3.06

VETERINARY MEDICAL BOARD
INITIAL PERMITTING - PROGRAM TECHNICIAN
WORKLOAD 2017-18
Vet Assistant Controlled Substance Permits

JOB TASKS	# Per Year	Hours Each	Hours Per Year
Application Process			
Evaluate General Candidate Applications for Eligibility and Completeness			
Includes setting up file for each candidate. notification letters for eligibility and request for more info			
Check supervision and premise requirements	340	0.25	85
Check eligibility requirements -- Ineligible Vet Asst	85	0.33	28
Check eligibility requirements -- Vet Asst eligible	255	0.08	20
Finalize applications with supplemental information from requests	34	0.08	3
Research and Respond to eligibility issues via phone or email Based on 10%	340	0.08	27
Total Evaluate Applications:			163
Routine Monitoring of Existing Licensees			
Based on same time as existing Vet and RVT since population will be about the same			
Dept of Justice/FBI Livescan			
Review and verification of daily livescan list plus flagging hits	85	0.50	43
Total Livescan:			43
TOTAL APPLICATION PROCESS:			206
Cashiering			
Initial Permit Fees -- New Application			
Determine amount owed for initial license by the birthdates of the licensee	340	0.01	3
Check application for correct fee and other required information	340	0.02	7
If incorrect, call or return application with letter	102	0.17	17
Update ATS data base and process check with check info and fee code	340	0.03	10
Troubleshooting incomplete or non-compliant application/check Based on 15% have issues	51	0.17	9
Total Initial Permit Fees:			46
Report of Collections (RC)			
Run Tapes to insure a balanced accounting. Send the RC and the monies to accounting along with cash refund forms	17	0.25	4
Balance monies with ATS	17	0.17	3
Copies made and distributed or filed	17	0.17	3
Total Report of Collections:			10
TOTAL CASHIERING:			56
General Office Support			
Mail Intake			
If mail includes check, endorse, date and forward to cashier	340	0.01	3
Increase in Phone Volume			
Based on current volume for Vet and RVT since population about the same Assumes complex calls handled by licensing or enforcement analysts			
Main reception desk for incoming, routine calls	1,530	0.02	31
TOTAL GENERAL OFFICE SUPPORT:			34
OVERALL TOTAL - New Vet Asst Permit Program			296
POSTION EQUIVALENT			0.17

VETERINARY MEDICAL BOARD
RENEWAL PERMITTING - PROGRAM TECHNICIAN
WORKLOAD 2017-18
Vet Assistant Controlled Substance Permits

JOB TASKS	# Per Year	Hours Each	Hours Per Year
Application/Cashiering			
Renewal Fees			
Note: most renewals go through central DCA processing but some come directly to VMB office			
Estimated 20% based on Vet and RVT experience			
Search for licensee in ATS by first and last name	6,800	0.01	68
If unfound, transfer info from CAS to ATS (10%)	680	0.03	20
Address corrections on computer (5%)	3,400	0.02	68
Check status in CAS to ensure no enforcement issues or holds on renewal	6,800	0.01	68
Update ATS data base and process check with check info and fee code	6,800	0.02	136
Process renewals on CAS	6,800	0.02	136
Place hold and Send out disclosure and conviction notices (10%)	680	0.05	34
Troubleshooting incomplete or non-compliant application/check 5%	340	0.17	58
Total Renewal Fees:			588
Batch Renewals			
Receive and file Batch renewals 1/week for Vet Asst batch	6,800	0.08	544
Make address changes (5%)	340	0.03	10
Make name changes (5%)	340	0.05	17
Troubleshooting problems 5%	340	0.17	58
Total Batch Renewals:			571
Report of Collections (RC)			
Run Tapes to insure a balanced accounting. Send the RC and the monies to accounting along with cash refund forms	6,800	0.25	1,700
Balance monies with ATS	6,800	0.15	1,020
Copies made and distributed or filed	6,800	0.15	1,020
Total Report of Collections:			3,740
TOTAL CASHIERING:			4,899
General Office Support			
Mail Intake			
If mail includes a renewal request, look up expiration date in CAS, notate amounts on application	6,800	0.06	408
TOTAL GENERAL OFFICE SUPPORT:			408
OVERALL TOTAL - New Vet Asst Permit Program			5,307
POSTION EQUIVALENT			2.99

VETERINARY MEDICAL BOARD

PERMANENT ENFORCEMENT - STAFF SERVICES ANALYST

WORKLOAD 2016-17 and 2017-18

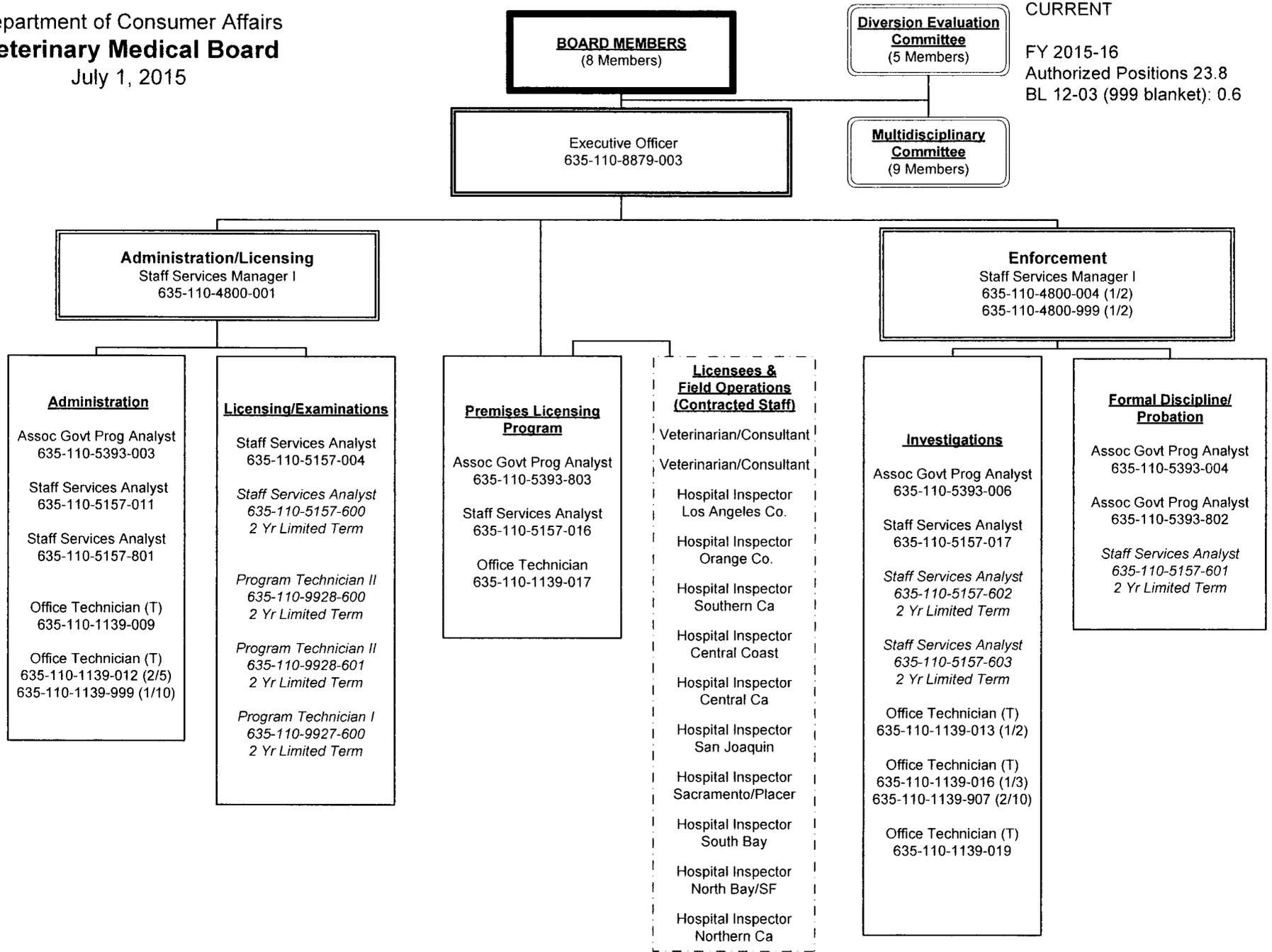
Vet Assistant Controlled Substance Permits

JOB TASKS	# Per Year	Hours Each	Hours Per Year
Enforcement			
DISCIPLINARY ACTION (Applicant Investigation)			
<u>Applicant Investigation</u>			
When new Vet Asst applies for license and/or existing license with relevant criminal history hit (estimate 20%)			
Reviews and recommends approval or denial of license	680	0.33	224
Applications based on criminal history & Board standards			
If appealed, prepare case for AG review (rare not to appeal)	374	2.5	935
Includes:			
Copy case file			
Compose memo to AG office with reason of denial			
Request statement of issues be filed			
Open complaint file in CAS			
Forward case file to AG			
Recommend settlement terms in discussion with AG	374	1.25	468
Includes:			
Offer terms to respondent			
Reviews draft statement of issues before respondent signs			
Make required copy packets for Board review (16 packets)	374	0.5	187
If adopted by Board, notify respondent, AG, & opposing counsel			
Includes:			
Prepare probationary file			
Compose letter to respondent explaining probationary terms			
TOTAL ENFORCEMENT:			1,814
OVERALL TOTAL - New Vet Asst Permit Program			1,814
POSTION EQUIVALENT			1.02

Department of Consumer Affairs
Veterinary Medical Board
 July 1, 2015

CURRENT

FY 2015-16
 Authorized Positions 23.8
 BL 12-03 (999 blanket): 0.6

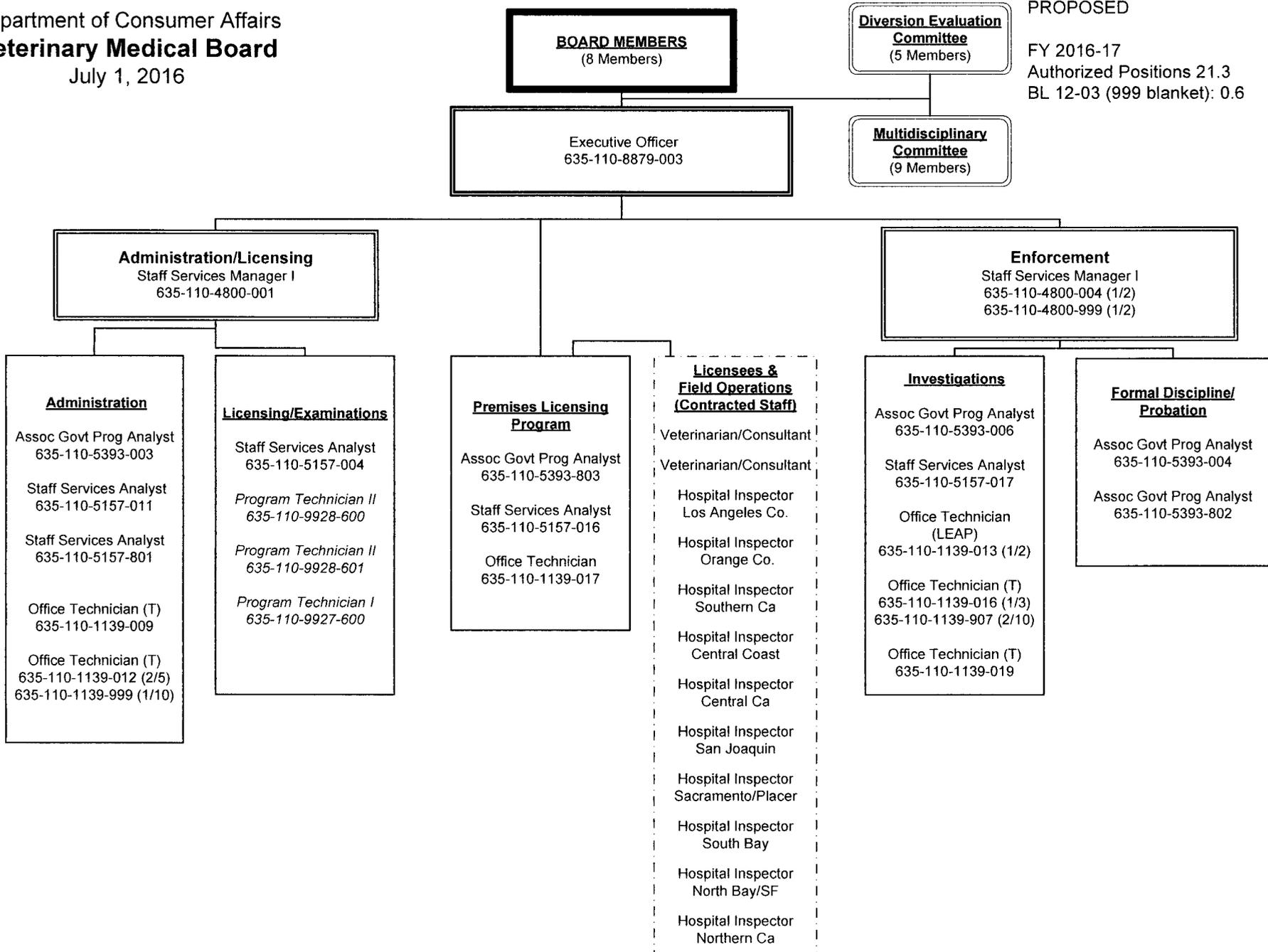


All Positions
 Designated CORI

Department of Consumer Affairs
Veterinary Medical Board
 July 1, 2016

PROPOSED

FY 2016-17
 Authorized Positions 21.3
 BL 12-03 (999 blanket): 0.6



All Positions
 Designated CORI

**0777 - Veterinary Medical Board
Analysis of Fund Condition**

Prepared 12/1/15

	Actual 2014-15	BUDGET ACT CY 2015-16	BY 2016-17	BY+1 2017-18	BY+2 2018-19
BEGINNING BALANCE	\$ 3,827	\$ 3,401	\$ 2,977	\$ 2,423	\$ 2,077
Prior Year Adjustment	\$ -	\$ -	\$ -	\$ -	\$ -
Adjusted Beginning Balance	\$ 3,827	\$ 3,401	\$ 2,977	\$ 2,423	\$ 2,077
REVENUES AND TRANSFERS					
Revenues:					
125600 Other regulatory fees	\$ 135	\$ 45	\$ 45	\$ 45	\$ 45
125700 Other regulatory licenses and permits	\$ 724	\$ 1,399	\$ 1,399	\$ 1,399	\$ 1,399
125800 Renewal fees	\$ 2,789	\$ 2,776	\$ 2,776	\$ 2,776	\$ 2,776
125900 Delinquent fees	\$ 24	\$ 17	\$ 17	\$ 17	\$ 17
141200 Sales of documents	\$ 17	\$ 15	\$ 15	\$ 15	\$ 15
142500 Miscellaneous services to the public	\$ 1	\$ 1	\$ 1	\$ 1	\$ 1
150300 Income from surplus money investments	\$ 10	\$ 5	\$ 7	\$ 6	\$ 6
161000 Escheat of unclaimed checks and warrants	\$ 2	\$ 2	\$ 2	\$ 2	\$ 2
161400 Miscellaneous revenues	\$ 2	\$ 2	\$ 2	\$ 2	\$ 2
Totals, Revenues	\$ 3,704	\$ 4,262	\$ 4,264	\$ 4,263	\$ 4,263
Transfers from Other Funds	\$ -	\$ -	\$ -	\$ -	\$ -
Transfers to Other Funds	\$ -	\$ -	\$ -	\$ -	\$ -
Totals, Revenues and Transfers	\$ 3,704	\$ 4,262	\$ 4,264	\$ 4,263	\$ 4,263
Totals, Resources	\$ 7,531	\$ 7,663	\$ 7,241	\$ 6,686	\$ 6,340
EXPENDITURES					
Disbursements:					
1110 Program Expenditures (S/O)	\$ 4,127	\$ 4,678	\$ 4,562	\$ 4,353	\$ 4,440
BCP #1 - SB 304 LT Positions to Permanent & LT funding	\$ -	\$ -	\$ 256	\$ 256	\$ -
8880 Financial Information System for California (S/O)	\$ 3	\$ 8	\$ -	\$ -	\$ -
Total Disbursements	\$ 4,130	\$ 4,686	\$ 4,818	\$ 4,609	\$ 4,440
FUND BALANCE					
Reserve for economic uncertainties	\$ 3,401	\$ 2,977	\$ 2,423	\$ 2,077	\$ 1,900
Months in Reserve	8.7	7.4	6.3	5.6	5.0

NOTES:

- A. ASSUMES WORKLOAD AND REVENUE PROJECTIONS ARE REALIZED FOR 2015-16 AND ON-GOING
- B. EXPENDITURE GROWTH PROJECTED AT 2% BEGINNING FY 2015-16
- C. ASSUMES INTEREST RATE AT 0.3%.
- D. ACTUAL DISPLAYS NET PROGRAM EXPENDITURES.