

STATE OF CALIFORNIA  
**Budget Change Proposal - Cover Sheet**  
 DF-46 (REV 08/15)

Fiscal Year 2016-17	Business Unit 4700	Department Department of Community Services and Development	Priority No.
Budget Request Name 4700-002-BCP-BR-2016-GB		Program <b>4185</b>	Subprogram

Budget Request Description  
 MSFW Drought Emergency Assistance Program

**Budget Request Summary**

The Department of Community Services and Development (CSD) requests \$7.5 million General Fund in FY 2016-17 to continue emergency supportive services to vulnerable, low-income populations, including Migrant and Seasonal Farmworkers (MSFW) and individuals experiencing employment impacts due to the drought disaster. The funds will be used to provide support services, such as rental/mortgage assistance, utility assistance, transportation, food referrals/resources, and job training/placement services.

Requires Legislation <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Code Section(s) to be Added/Amended/Repealed	
Does this BCP contain information technology (IT) components? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>If yes, departmental Chief Information Officer must sign.</i>	Department CIO	Date

For IT requests, specify the date a Special Project Report (SPR) or Feasibility Study Report (FSR) was approved by the Department of Technology, or previously by the Department of Finance.

FSR     SPR    Project No.    Date:

If proposal affects another department, does other department concur with proposal?  Yes  No  
*Attach comments of affected department, signed and dated by the department director or designee.*

Prepared By Sylvia Britt <i>[Signature]</i>	Date 12/14/2015	Reviewed By Cindy Halverstadt <i>[Signature]</i>	Date 12/14/2015
Department Director Linné Stout <i>[Signature]</i>	Date 12/14/2015	Agency Secretary <i>[Signature]</i>	Date 12/16/15

**Department of Finance Use Only**

Additional Review:  Capital Outlay  ITCU  FSCU  OSAE  CALSTARS  Dept. of Technology

BCP Type:  Policy  Workload Budget per Government Code 13308.05

PPBA <i>[Signature]</i>	Date submitted to the Legislature 11/2/16
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## Analysis of Problem

### A. Budget Request Summary

For FY 2016-17, CSD requests \$7.5 million in General Fund (GF) to continue to serve low-income individuals expected to experience direct seasonal job losses as a result of the drought. Drought Emergency Assistance Program (DEAP) services will address both the immediate and long term needs of Migrant and Seasonal Farmworker (MSFW) families and individuals by providing wrap-around services that deliver emergency support and job placement services to help families move toward self-sufficiency. Services to be provided include: rental/mortgage assistance, utility assistance, including water bill assistance, transportation, food referrals/resources, job training/placement, child care and medical care assistance.

### B. Background/History (Provide **relevant** background/history and provide program resource history. Provide workload metrics, if applicable.)

California is in its fourth year of the most severe drought on record, with social and economic impacts stretching across the state. Impacts are far reaching with the most severe impacts affecting water availability, agriculture production, and employment.

The Budget Act of 2015 appropriated \$7.5 million in GF to CSD to provide emergency supportive services to MSFWs and individuals experiencing employment impacts due to the drought disaster to augment existing Community Services Block Grant (CSBG) funding. CSD used the GF appropriation to implement the DEAP, offering support services to low-income workers in agriculture and ancillary industries and their families at or below 100 percent of the Federal Poverty Level. DEAP funds are locally administered by four MSFW nonprofit agencies in California's 24 most drought impacted counties (noted in the table below) as measured by high unemployment, high share of agriculture workers and "exceptional" drought conditions according to the U.S. Drought Monitor Classification System. DEAP provides assistance with: rent/mortgage payments, utility bills including water, transportation, child care, food and medical care.

MSFW DEAP Agencies	Service Counties
California Human Development Corporation	Amador, Butte, Colusa, Glenn, Lake, Lassen, Modoc, San Joaquin, Sierra, Siskiyou, Sutter, Tehama, Yolo, Yuba
Center for Employment Training	Monterey, San Benito, and Santa Cruz
Central Valley Opportunity Center, Inc.	Stanislaus, Madera, Merced
Proteus, Inc.	Fresno, Kern, Kings, Tulare

CSD anticipates delivering services to approximately 3,200 low-income MSFW households by the end of the contract term with an average benefit of \$2,000 per household. The current contract term is August 1, 2015 through June 30, 2016.

DEAP is coordinated with other drought programs such as the Temporary Jobs Program (TJP) administered by the Employment Development Department, CSD's CSBG program, and the Drought Food Assistance Program (DFAP) administered by the Department of Social Services. CSD forges strong coordination with the TJP by participating in monthly coordination calls, and by tracking referrals and co-enrollment in both the DEAP and TJP utilizing the Workforce Investment Act Tracking System (WIATS). CSD also coordinates food assistance referrals with the DFAP as part of the DEAP intake process and tracks all referrals in WIATS. Coordination among drought programs is a priority for the Department as it assists with maximizing resources, prevents duplication and helps to ensure the program is positioned to best serve the needs of clients. By coordinating with other drought programs, CSD is able to coordinate referrals for employment opportunities, coordinate food assistance referrals, and respond to urgent needs in small, rural communities experiencing issues like extreme water rate increases.

## Analysis of Problem

### C. State Level Considerations

CSD is the state's CSBG administering agency providing core funding to local agencies to reduce poverty, revitalize low-income communities and to empower low-income families to become self-sufficient. In December 2013, Governor Brown brought together leaders from various state agencies to form the Drought Task Force to closely manage precious water supplies, provide much needed services to vulnerable communities and to identify effective strategies to mitigate the impact of the drought. The Governor declared a drought state of emergency in January 2014 and directed state agencies to take all necessary actions to prepare and respond to drought conditions. CSD's CSBG local agency network includes four MSFW agencies possessing extensive experience in providing and administering relief during disaster events affecting the agricultural industry within their respective service areas. MSFW agencies are responsible for providing services in all 58 counties in California. These four MSFW agencies provide for the local administration of DEAP using the GF allocated within the designated drought impacted areas to include responsibilities for outreach, intake and issuance of direct services to qualified families/individuals.

### D. Justification

Findings from the 2015 Migrant & Seasonal Farm Worker Emergency Drought Relief Needs Assessment Report, funded by CSD, identified that most agricultural regions across the state have seen a reduction in labor intensive crops, with Tulare and Fresno counties experiencing the majority of negative impacts; two-thirds of workers reported reduction in hours available to them; and 47 percent of full-time workers have seen reductions in work schedules. To mitigate impacts of the drought on these vulnerable populations, CSD is requesting another appropriation of \$7.5 million in GF for the DEAP program to provide the much needed emergency relief and support services to MSFWs and other low-income populations in California's drought impacted areas.

### E. Outcomes and Accountability *(Provide summary of expected outcomes associated with Budget Request and provide the projected workload metrics that reflect how this proposal improves the metrics outlines in the Background/History Section.)*

Emergency support and job placement services will be approximately \$2,000 per household based on the current service delivery model and assessed primary needs of drought-impacted MSFW and low-income families. Support Services most requested include: housing/rental assistance, utility assistance, and food resources/referrals. Child care, transportation, alternative employment, and health care needs were also identified in the needs assessment report as benefits most needed by families and will continue to be offered through this program. Needs Assessment findings are being considered to identify and implement changes to the DEAP program to enhance MSFW agency service delivery, outreach activities, and target services to areas of highest need.

CSD will use FY 2015-16 outcome data to establish a baseline for program services offered in FY 2016-17. Current MSFW agency performance will be evaluated and considered when determining funding allocations in FY 2016-17. CSD will analyze client data entered into the Workforce Investment Act Tracking System (WIATS) to evaluate MSFW agency direct service expenditures, fiscal and program progress on a weekly basis and will reconcile monthly reimbursement requests with the CSD Expenditure Activity Report System (EARS).

### F. Analysis of All Feasible Alternatives

Maintain DEAP funding level at \$7.5 million. The proposed funding level of \$7.5M will render services to approx. 3,200 households/individuals.

## Analysis of Problem

### G. Implementation Plan

Timeframe	Activity
July 2016	<ul style="list-style-type: none"><li>- Receive Funding</li><li>- Revise Current Program Plan and Service Model With MSFW Providers Based on FY 2015-16 Outcomes</li><li>- Award Contracts to MSFW Providers</li></ul>
August 2016 – June 30, 2017	<ul style="list-style-type: none"><li>- Implement Program</li></ul>
July 2017	<ul style="list-style-type: none"><li>- Final Report</li><li>- Program Evaluation</li><li>- Program Closeout</li></ul>

### H. Supplemental Information *(Describe special resources and provide details to support costs including appropriate back up.)*

None

### I. Recommendation

Maintain DEAP funding level at \$7.5 million. CSD has the program infrastructure, experience and statewide network of MSFW partners to provide needed support services to MFSWs and other low-income populations impacted by the drought.

DEPARTMENT OF FINANCE  
HHS/LG

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# BCP Fiscal Detail Sheet

BCP Title: Migrant and Seasonal Farmworkers Emergency Drought Assistance

DP Name: 4700-002-BCP-DP-2016-GE

## Budget Request Summary

	FY16					
	CY	BY	BY+1	BY+2	BY+3	BY+4
Operating Expenses and Equipment						
54XX - Special Items of Expense	0	7,500	0	0	0	0
<b>Total Operating Expenses and Equipment</b>	<b>\$0</b>	<b>\$7,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total Budget Request</b>	<b>\$0</b>	<b>\$7,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Fund Summary

Fund Source - Local Assistance						
0001 - General Fund	0	7,500	0	0	0	0
<b>Total Local Assistance Expenditures</b>	<b>\$0</b>	<b>\$7,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Total All Funds</b>	<b>\$0</b>	<b>\$7,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

## Program Summary

Program Funding						
4185 - Community Services	0	7,500	0	0	0	0
<b>Total All Programs</b>	<b>\$0</b>	<b>\$7,500</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>